

# GEM - GLOBAL EXCELLENCE MOTORS, INC.

## PAYROLL SUMMARY REPORT

**Payroll Date: 12/15/2025**  
**Cutoff Date: 11/21/2025 - 12/05/2025**  
**Branch: MITSUBISHI GLOBAL CITY**

No.	Employee ID	Employee	Position	Total Basic Salary Pay	Benefits and Other Income	Adjustments	Statutory	Gross Pay	SSS	PhilHealth	Pag-IBIG	Withholding Tax	Loans	Deductions	Net Pay
1	85124	Acibo, Joey Arvin (85124)	JUNIOR TECHNICIAN	8,942.76	0.00	0.00	0.00	8,942.76	450.00	252.63	100.00	0.00	1,975.00	124.00	6,041.14
2	85579	Alberio, Jayson (85579)	PARTS WAREHOUSEMAN	9,750.00	0.00	0.00	0.00	9,750.00	500.00	250.00	100.00	0.00	144.00	274.00	8,482.00
3	85590	Alviar, Alec (85590)	PARTS ADMIN ASSISTANT	9,750.00	0.00	0.00	0.00	9,750.00	500.00	250.00	100.00	0.00	20.00	0.00	8,880.00
4	85534	Amor, Erica Joy (85534)	TREASURY ASSISTANT	9,750.00	0.00	60.00	0.00	9,810.00	500.00	250.00	100.00	0.00	1,020.00	0.00	7,940.00
5	85616	Arañas, Randy (85616)	SENIOR TECHNICIAN	10,450.00	0.00	0.00	0.00	10,450.00	525.00	261.25	100.00	0.00	144.00	124.00	9,295.75
6	85454	Bacarisas, Anabel (85454)	JOB CONTROLLER	9,647.20	0.00	0.00	0.00	9,647.20	475.00	250.00	100.00	0.00	1,299.00	124.00	7,399.20
7	85254	Baligod, Remilynn (85254)	SALES ADMIN SUPERVISOR	16,600.00	2,475.00	5,000.00	0.00	24,075.00	825.00	415.00	100.00	726.45	1,541.00	137.00	20,330.55
8	85575	Ballovar, Sherwin (85575)	TOOL KEEPER	9,200.00	0.00	0.00	0.00	9,200.00	450.00	250.00	100.00	0.00	2,367.33	124.00	5,908.67
9	85596	Bermoy, Alvin (85596)	PARTS EXPEDITER	9,200.00	0.00	0.00	0.00	9,200.00	450.00	250.00	100.00	0.00	1,182.00	124.00	7,094.00
10	85545	Cabalfin, Catherine (85545)	ACCOUNTING ASSISTANT	9,653.43	2,500.00	120.00	0.00	12,273.43	475.00	250.00	100.00	0.00	575.00	0.00	10,873.43
11	85445	Cajucum, Rince Erich (85445)	SALES SUPERVISOR	11,694.26	825.00	4,593.40	0.00	17,112.66	825.00	350.00	100.00	689.35	1,883.00	499.00	12,766.30
12	85559	Cardinal, Kathleen (85559)	BILLING ASSISTANT	9,750.00	0.00	0.00	0.00	9,750.00	500.00	250.00	100.00	0.00	1,770.00	137.00	6,993.00
13	85024	Cho, Reuben (85024)	AFTERSALES MANAGER	12,610.21	6,299.76	0.00	0.00	18,909.97	625.00	583.88	100.00	132.65	6,111.00	124.00	11,233.44
14	85561	Cos, Julie Ann (85561)	CASHIER	13,207.40	470.00	470.00	0.00	14,147.40	525.00	261.25	100.00	285.62	470.00	0.00	12,505.53
15	85106	Enriquez, Ailyn Jhasmin (85106)	IN-HOUSE SALES CONSULTANT	9,063.96	0.00	0.00	0.00	9,063.96	450.00	250.00	100.00	0.00	5,114.00	150.00	2,999.96
16	85615	Enriquez, Claire Anne (85615)	ADMIN ASSISTANT	9,750.00	0.00	10,330.00	0.00	20,080.00	1,000.00	250.00	100.00	1,350.10	20.00	124.00	17,235.90
17	85130	Feratero, Olsen (85130)	JUNIOR TECHNICIAN	10,000.00	0.00	0.00	0.00	10,000.00	500.00	250.00	100.00	0.00	890.00	124.00	8,136.00
18	85241	Flores Jr., Belino (85241)	LEADMAN	13,750.00	0.00	0.00	0.00	13,750.00	700.00	343.75	100.00	328.39	953.00	0.00	11,324.86
19	85266	Flores, Aedrian (85266)	SALES EXECUTIVE (DAILY)	5,384.80	0.00	0.00	0.00	5,384.80	275.00	250.00	100.00	0.00	616.00	137.00	4,006.80
20	85550	Gabito, Aira Mae (85550)	ACCOUNTING ASSISTANT	9,750.00	2,500.00	120.00	0.00	12,370.00	500.00	250.00	100.00	0.00	20.00	0.00	11,500.00
21	85555	Gabon, Mando (85555)	SENIOR TECHNICIAN	10,450.00	0.00	0.00	0.00	10,450.00	525.00	261.25	100.00	0.00	808.00	124.00	8,631.75
22	85521	Giba, Rafael (85521)	JUNIOR TECHNICIAN	9,750.00	0.00	0.00	0.00	9,750.00	500.00	250.00	100.00	0.00	20.00	124.00	8,756.00
23	85386	Guan, Allan (85386)	CAR JOCKEY	9,447.69	0.00	0.00	0.00	9,447.69	475.00	256.25	100.00	0.00	1,731.00	124.00	6,761.43
24	85329	Indic, Mannex (85329)	SENIOR TECHNICIAN	11,100.00	0.00	0.00	0.00	11,100.00	550.00	277.50	100.00	0.00	2,457.50	124.00	7,591.00
25	85344	Isagon, Jan Henri (85344)	LTO COORDINATOR	10,238.54	0.00	0.00	0.00	10,238.54	500.00	256.25	100.00	0.00	1,168.00	137.00	8,077.29
26	85608	Justo li, Ma Arnubelo (85608)	SALES SUPERVISOR	8,918.63	0.00	0.00	0.00	8,918.63	450.00	263.75	100.00	0.00	0.00	0.00	8,104.88
27	85611	Kho Yute, Ollegor (85611)	SALES EXECUTIVE (DAILY)	7,310.53	0.00	695.00	0.00	8,005.53	400.00	250.00	100.00	0.00	902.50	137.00	6,216.03
28	85114	Lata, Ronquillo (85114)	WORKSHOP SUPERVISOR	13,979.87	975.00	0.00	0.00	14,954.87	700.00	350.00	100.00	361.93	30.00	124.00	13,288.94
29	85598	Lejano, Eloisa (85598)	HUMAN RESOURCE ASSISTANT	9,250.00	0.00	0.00	0.00	9,250.00	475.00	250.00	100.00	0.00	20.00	124.00	8,281.00
30	85343	Luna, Harvey (85343)	BP SERVICE ADVISOR	10,436.65	0.00	0.00	0.00	10,436.65	525.00	261.25	100.00	0.00	1,577.00	124.00	7,849.40
31	85501	Manalo, Ofelia (85501)	ASSISTANT ACCOUNTING	17,942.92	7,825.00	0.00	0.00	25,767.92	900.00	472.50	100.00	908.01	612.00	1,037.00	21,738.41

No.	Employee ID	Employee	Position	Total Basic Salary Pay	Benefits and Other Income	Adjustments	Statutory	Gross Pay	SSS	PhilHealth	Pag-IBIG	Withholding Tax	Loans	Deductions	Net Pay
			MANAGER												
32	85376	Morales, Jasmine (85376)	SERVICE ADVISOR	10,220.51	0.00	0.00	0.00	10,220.51	500.00	277.50	100.00	0.00	5,819.50	124.00	3,399.51
33	85464	Moreno, Vernadine (85464)	SALES EXECUTIVE (DAILY)	3,944.12	0.00	0.00	0.00	3,944.12	250.00	250.00	100.00	0.00	759.00	0.00	2,585.13
34	85476	Mulingtapang, Jayson (85476)	SALES EXECUTIVE (DAILY)	7,976.57	0.00	4,300.00	0.00	12,276.57	625.00	250.00	100.00	132.69	20.00	0.00	11,148.89
35	85620	Nabua, Gerald Paul (85620)	BP QUALITY CONTROLLER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	851.00	124.00	0.00
36	85346	Nalapo, Aldrex (85346)	JUNIOR TECHNICIAN	9,468.88	0.00	0.00	0.00	9,468.88	475.00	256.25	100.00	0.00	500.00	124.00	8,013.62
37	85619	Ocampo, Marc Jad (85619)	SALES EXECUTIVE (DAILY)	6,255.00	0.00	0.00	0.00	6,255.00	325.00	250.00	100.00	0.00	20.00	0.00	5,560.00
38	85384	Oli, Christel Joy (85384)	DIGITAL MARKETING OFFICER	13,078.03	945.00	4,120.00	0.00	18,143.03	550.00	282.50	100.00	259.28	1,675.00	150.00	15,126.25
39	85610	Omagtang, Arnel (85610)	BP MARKETING ASSISTANT	8,046.17	0.00	0.00	0.00	8,046.17	400.00	261.25	100.00	0.00	474.00	124.00	6,686.92
40	85624	Pegtuan, Rosanna (85624)	PARTS MANAGER	16,000.00	6,975.00	0.00	0.00	22,975.00	800.00	400.00	100.00	642.45	973.00	424.00	19,635.55
41	85264	Quintos, Jann Mykka (85264)	CREDIT & COLLECTION OFFICER	10,775.00	0.00	0.00	0.00	10,775.00	550.00	269.38	100.00	0.00	5,447.17	137.00	4,271.46
42	85503	Ramos, Miraflor (85503)	CUSTOMER RELATIONS OFFICER	9,669.01	0.00	0.00	0.00	9,669.01	475.00	250.00	100.00	0.00	1,190.00	0.00	7,654.01
43	85478	Raule Jr., Livino (85478)	SENIOR TECHNICIAN	10,450.00	0.00	0.00	0.00	10,450.00	525.00	261.25	100.00	0.00	1,271.00	124.00	8,168.75
44	85387	Regalado, Ma. Kristina Crasandra (85387)	BP ADMIN ASSISTANT	10,236.90	0.00	0.00	0.00	10,236.90	500.00	256.25	100.00	0.00	1,543.00	137.00	7,700.65
45	85477	Rosalia Jr., Oscar (85477)	CAR JOCKEY	9,750.00	0.00	0.00	0.00	9,750.00	500.00	250.00	100.00	0.00	1,775.00	124.00	7,001.00
46	85392	Servino, Michelle (85392)	HR OFFICER	10,568.05	750.00	4,000.00	0.00	15,318.05	525.00	277.50	100.00	0.00	5,608.00	124.00	8,683.55
47	85446	Sulayao, Jimuel (85446)	SENIOR TECHNICIAN	10,361.90	0.00	0.00	0.00	10,361.90	525.00	269.38	100.00	0.00	479.00	124.00	8,864.53
48	85090	Sumabat, Mark Jason (85090)	PARTS COUNTERPERSON	10,348.17	0.00	0.00	0.00	10,348.17	525.00	261.25	100.00	0.00	890.00	137.00	8,434.92
49	85584	Tan, Ma. Angel (85584)	SALES ADMIN ASSISTANT	9,750.00	0.00	0.00	0.00	9,750.00	500.00	250.00	100.00	0.00	20.00	137.00	8,743.00
50	85166	Togonon, Anna Rose (85166)	SERVICE ADVISOR	11,125.60	0.00	0.00	0.00	11,125.60	550.00	284.88	100.00	0.00	3,683.00	274.00	6,233.72
51	85258	Venezuela Jr., Arturo (85258)	PDI CUSTODIAN	10,480.05	0.00	0.00	0.00	10,480.05	525.00	261.25	100.00	0.00	2,063.50	124.00	7,406.30
52	85063	Villalon, Roderick (85063)	PDI CUSTODIAN	11,410.00	0.00	0.00	0.00	11,410.00	575.00	285.25	100.00	4.91	644.00	124.00	9,676.84
53	85019	Xavier, Richard Anthony (85019)	GENERAL MANAGER	40,000.00	17,750.00	3,733.13	0.00	61,483.13	1,750.00	1,000.00	100.00	6,158.23	2,600.00	0.00	49,874.90
54	85617	Zaldivar, Micha (85617)	AFTER SALES ADMIN ASSISTANT	4,417.09	0.00	0.00	0.00	4,417.09	250.00	250.00	100.00	0.00	759.00	287.00	2,771.09
55	85265	Zaldivar, Xydale (85265)	SALES EXECUTIVE (DAILY)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,164.00	0.00	0.00
TOTAL				571,059.90	50,289.76	44,969.53	0.00	658,891.19	29,250.00	15,520.40	5,300.00	11,980.06	77,668.50	7,428.00	513,883.25